



Cheyenne Fire Rescue Department

Daycare Inspection Form

Business Name:	Occupant Load:
Address:	
Owner/Operator Contact:	Phone:
After-Hours Emergency Contact:	Phone:
Email:	Date:

Begin the Inspection BELOW:	Yes	No	N/A
<u>Building Exterior</u>			
Are address numbers clearly legible from the street with numbers at a minimum 4" high with 1/2" strokes on a contrasting background?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all sides of the building free from weeds, trash, debris, or combustible storage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all dumpsters and containers stored at least five (5) feet away from combustible walls, openings, and roof eaves?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Interior</u>			
Have missing/damaged ceiling tiles, holes in the walls or ceiling that could allow fire extension into the hidden spaces been replaced or repaired?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Egress/Exiting</u>			
Are the exit ways and doors easily recognizable, unobstructed, and maintained functional?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all exit pathways clear of obstructions, displays, and combustible materials and a minimum of 44" wide?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are there 2 exits on the main floor (not to include a garage or windows)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there an exit plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there an exit drill log?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Exit Signs</u>			
If exit signs are present, are they illuminated (internally or externally) when the power is out or the test button on the unit is pressed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Electrical</u>			
Are all outlets within 6' of a kitchen/bath sink, or other open water source, GFCI protected?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do all electrical outlets, switches and junction boxes have cover plates?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there a minimum of 30-inches clear space in front of electrical panels so that they are easily accessible?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all circuit breakers labeled to show what they control, and the panel door is latched closed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are circuit breakers free of tape or any other obstructions that may prevent them from functioning properly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are extension cords used only for temporary use (less than 90 days) with portable appliances, do not pass under rugs, through walls, doorways or across traffic paths (unless protected by cord protectors)? All parts of extension cords must be visible so wear and damage can be seen.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are zip cords being used?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No	N/A
Where needed, have two (2) prong outlets been replaced with a GFCI outlet?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has all piggy backed (plugged into one another) power strips, extension cords been eliminated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Stand-Alone Smoke and CO Alarms</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all required smoke/CO alarms in place and operational?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have the batteries in all smoke/CO alarms been changed in the last twelve (12) months?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all smoke/CO alarms newer then 10 years old?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are smoke detectors and CO detectors on each floor and in every room?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Fire Extinguishers</u>			
Is the travel distance to any fire extinguisher less than 75 feet?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have all fire extinguishers been serviced and tagged by a licensed fire extinguisher service company within the last twelve (12) months?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all fire extinguishers visible, accessible, and mounted no higher than sixty (60) inches from the floor to the top of the extinguisher?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all fire extinguishers rated as a minimum 2A-10BC minimum size/type?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Housekeeping and storage</u>			
Is the storage of combustible materials neat, orderly, and piled no higher than 24” below the ceiling in unsprinkled buildings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are oily rags or similar materials stored in metal, metal-lined or other approved containers equipped with tight-fitting covers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are equipment rooms, mechanical rooms, electrical rooms, and areas under open stairways maintained clear of combustible material storage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are flammable liquids stored in approved safety cans and not in rooms with gas fired appliances?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are portable electric heaters plugged directly into a wall outlet, kept a minimum of three (3) feet away from combustible materials, and have tip-over protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all combustible materials stored at least three (3) feet away from gas fired appliances (water heaters, furnaces, boilers, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:			

Note: You will be contacted by a CFR Inspector for all “No” responses to address violations. All violations must be corrected within 30 days of the inspection date unless other arrangements have been agreed to by the Cheyenne Fire Rescue Department.

1. No Misrepresentations, False Statements, Inaccurate Information. You hereby represent to the Cheyenne Fire Rescue Department that you provided information for the completion of your business inspection without intentionally or negligently making false statements or misrepresentations of any kind on your Self Inspection form. Further, you agree to be responsible for any damages or claims made against the Cheyenne Fire Rescue Department that may arise from or may be caused by you providing false or inaccurate information or making misrepresentations during your Inspection.

2. Indemnity. You agree to indemnify and hold the Cheyenne Fire Rescue Department, its officers, employees and agents, harmless from any third- party claim or cause of action, including reasonable attorneys’ fees and costs, arising, directly or indirectly, out of your access to or use of Cheyenne Fire Rescue Department affiliated web sites, e-mails or inspection results in connection with your Self Inspection, the information contained therein, and the results thereof, or your violation of any law or the rights of any person.

Print Name of Person Performing the Inspection _____ *Date* _____

Signature _____ *Date* _____